



# केन्द्रीय माध्यमिक शिक्षा बोर्ड

( शिक्षा मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन )

## CENTRAL BOARD OF SECONDARY EDUCATION

(An Autonomous Organisation under the Ministry of Education, Govt. of India)



### REMINDER 1

CBSE/LOC/X-XII/2024-2025/ 7692

12.09.2024

The Principals/Heads of the Schools,  
All Schools affiliated to CBSE  
(Through CBSE website)

**Subject: Reminder-Caution to schools, students, and parents for submitting correct student data and subjects in List of Candidates (LOC) - reg**

**Madam/Sir,**

CBSE, vide this communication brings this to the notice of all concerned i.e. Schools Management, Principals, Students and their parents about the accurate submission of student's data and the subjects offered by them in LOC for Class X and Class XII and registration for Class IX and Class XI. Also, the fallout of the non-compliance of the instructions is being informed as no correction will be allowed once, LOC and registration are submitted.

CBSE has issued a circular dated 04/09/2024 cautioning schools, students and parents regarding submission of correct student data in the LOC. This reminder is to reiterate the information shared in the said circular that:-

- No subject correction will be allowed after submission of LOC. The data once submitted in the LOC will be considered final.
- If any student/school wishes to correct/change the subject(s), then the correction will be made after the conduct of examinations for Supplementary Examinations only. Such Students may decide to appear or not to appear in the Main examination in the subject(s) which they have submitted in the LOC. Their results will be declared as per the Examination Bye-laws of the Board. These decisions of the Board will be implemented in all subjects including Mathematics (Standard)/Mathematics (Basic) in Class X.
- The schools should be precise before submitting the LOC. Schools should obtain consent/signatures on the data filled from parents before the students' data is submitted in the LOC.

Hence, all Head of Schools/Principals are once again directed to ensure the submission of the correct student data and subjects in the LOC.

(Dr. Sanyam Bhardwaj)  
Controller of Examinations

Copy to:

- (a) All the Regional Offices of the Board with the directions to send this reminder to schools under their jurisdiction.
- (b) Web admin with the request to upload on CBSE website.



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